

Dear Parents

I thought it would be useful for you to have some information about how the St Johns Hub School will be working over the next three weeks.

Mrs Jackson, Mrs Griffiths and I have put together a plan to ensure that there will be sufficient staff in the school building to look after your children, whilst also enabling other staff to work from home and provide remote learning.

Each week there will be a member of the senior leadership team in school as well as teaching and support staff from Marown, Foxdale and St Johns. The children will have familiar staff faces in the Hub each week.

### **GROUPINGS**

The children will be split into 3 learning groups – the Foundation Stage and Year 1 & 2 children will be together and there will be two Key Stage 2 groups – Years 3 & 4 and Years 5 & 6.

Each age group will be based in a separate part of the school and will have access to hand-washing, toilets, outdoor provision, the sports hall, laptops, iPads and art/craft materials.

### **ARRIVAL**

Doors open at 8.50am

Children should arrive between 8.50am and 9.15am

School closes at 3.30pm – children will be brought out by the staff to the front of school.

Each age group will have their own entry / exit point that will be signed from the front of school.

Staff members will be outside each morning to assist new arrivals.

Foundation Stage and Year 1 & 2 children should enter via the door on the left-hand side of school building and the Key Stage Two children should walk down to the right-hand side of school – go through the green gate and into the playground.

Staff will unlock the classroom doors at 8.50 to allow children inside.

Parents are asked NOT to enter the school building under any circumstances.

### **LEARNING**

When your child has been set home learning activities by their usual class-teacher from their school, they be completing these tasks while at The Hub. If your child needs to bring anything from home to enable them to do this please bring it in.

### **UNIFORM**

Children do not need to wear uniform at The Hub. On a Wednesday and Friday afternoon we hope to have an MSR coach in school and so children should wear clothes and footwear that is appropriate for doing games/sports in our sports hall.

Please can you ensure that your child brings a coat each day as we will be spending our breaks and lunchtimes outside - even if it's a bit wet! Hats and gloves are also a good idea as it is particularly cold at the moment.

### **SNACK**

Children can bring a healthy snack (fruit or a cereal bar) from home for morning break. We ask that children do not bring any sweets to school. Children should bring their own water bottle from home, which can be filled from the water coolers.

### **LUNCHTIME**

Children can bring a packed lunch from home or a hot school lunch will be provided. There will be one hot meal each day (no choices) and we hope to have clarification of the menu tomorrow.

### **CONTACT**

The Hub phone number is 801282 and can be used by key worker parents only between 8.30am and 3.30pm. There may be occasions when the office is not manned so it may be better to email into your school's usual enquiries email contact, as all the Administrators are working from home.

If you have any questions about our arrangements please do not hesitate to get in touch.

We look forward to supporting your children over the next three weeks.

*Tracy Willoughby      Anna Jackson      Anna Griffiths*